

# Baptist Financial Services Australia Ltd

ABN 56 002 861 789 – AFSL 311062

A delegated body of Australian Baptist Ministries

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## IDENTIFICATION LISTS – Individuals

This form contains the lists from which documents may be selected to provide identification and verification to Baptist Financial Services Australia Ltd (BFS) by account signatories (including any Power of Attorney) and/or individual account holders to meet the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. Original/s or a certified copy of the necessary identification document/s from Lists A, B & C are required with a Certification Form, completed by a Certifier from 1 of the 15 categories listed, to verify that the copy/s are true copy/s of the original/s.

The document or other combination of selected documents must contain the client's **full name** and **date of birth**.

**Subject to the contents of documents as noted above, the original documents, or certified copies, required by BFS are:**

**Individuals** – One (1) document from List A, two (2) documents from List B or One (1) document from List B and One (1) document from List C.

All documents must be current unless specified otherwise.

If any document is written in a language other than English, it must be accompanied by an English translation prepared by an accredited translator.

If the account signatory or account holder is unable to provide the documents listed, please contact BFS by phone on 1300 650 542.

LIST A	Item No	PRIMARY PHOTOGRAPHIC IDENTIFICATION DOCUMENTS
Individuals	A1	<ul style="list-style-type: none"> <li>• Driver licence (including Digital Driver Licence) or learner's permit (Australian or foreign)</li> <li>• Passport – Australian (current or expired within the last 2 years)</li> <li>• Passport – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations)</li> <li>• Travel document – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations)</li> <li>• National identity card (foreign only)</li> <li>• Proof of age card (Australian only)</li> <li>• Boat Licence – Australian</li> <li>• Taxi Licence – Australian</li> <li>• KEYPASS Photo ID card</li> <li>• 18+ Proof of age card</li> <li>• Blind citizen's Australia identity card</li> <li>• Multiple Sclerosis Society photo identity card</li> <li>• Student identity card – Australian higher education (TAFE or University)</li> <li>• Working With Children check card (Blue card) QLD, VIC, WA</li> <li>• NSW RTA photo card or Proof of age card</li> <li>• Australian government shooter's/firearms licence (All States)</li> <li>• Australian Defence Force Identity card (excluding Spouse card)</li> </ul>
	A2	
	A3	
	A4	
	A5	
	A6	
	A7	
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	A11	
	A12	
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	A16	
	A17	
LIST B	Item No	PRIMARY NON-PHOTOGRAPHIC IDENTIFICATION DOCUMENTS
Individuals	B1	<ul style="list-style-type: none"> <li>• Drivers Licence – Australia (without photo)</li> <li>• Birth Certificate – Australia (full birth certificate or extract birth certificate)</li> <li>• Birth certificate – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations)</li> <li>• Citizenship certificate – Australian</li> <li>• Citizenship certificate – Foreign (issued by a foreign government)</li> <li>• Pension card – Centrelink</li> <li>• Pension card – Department of Veteran's Affairs</li> </ul>
	B2	
	B3	
	B4	
	B5	
	B6	
	B7	
LIST C	Item No	SECONDARY IDENTIFICATION DOCUMENTS – Australian only
Individuals	C1	<ul style="list-style-type: none"> <li>• Government financial benefits notice (issued within the preceding 12 months)</li> <li>• Australian Taxation Office notice (issued within the preceding 12 months)</li> <li>• Local government or public utility bill (e.g., gas, electricity, water, rates) and contains the applicants name and residential address (issued within the preceding 3 months)</li> <li>• A notice issued by the Commonwealth, State or Territory which:                             <ul style="list-style-type: none"> <li>- contains the name of the person and his or her residential address;</li> <li>- records the provision of financial benefits to the individual under a law of the Commonwealth, State or Territory</li> </ul> </li> <li>• Marriage certificate</li> <li>• Medicare card</li> <li>• Commonwealth Seniors Health card or State Seniors card</li> <li>• Financial institution statement (bank or credit card) which contains the applicants name and residential address (issued within the preceding 3 months)</li> <li>• For a person under 18, a notice from a school principal recording the time the person attended the school (issued within the preceding 3 months)</li> </ul>
	C2	
	C3	
	C4	
	C5	
	C6	
	C7	
	C8	
	C9	
	C10	