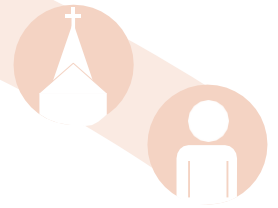


# Example of Resolutions for Minutes



Please provide whole Minutes or an extract of Minutes on your organisation's Letterhead regarding your approved motions, and appropriately signed by your Chair or Secretary.

Please select whichever example motion option is applicable:

## New [insert account type] BFS Account/s

Proposed resolution:

- a) To apply to Baptist Financial Services Australia Ltd ("BFS") to open a BFS [insert account type] Account, and
- b) The Authorised Signatory/ies for the BFS [insert account type] will be:
  - i) [insert full legal name]
  - ii) [insert full legal name]
  - iii) [insert full legal name]

## Existing BFS [insert account type/s] Account/s [insert number/s]: Change of Authorised Signatories

Proposed resolution:

- a) That [insert full legal name] will be added as an Authorised Signatory to all accounts / to the following accounts with Baptist Financial Services Australia Ltd ("BFS") [insert account type/s and number/s]:
- b) That [insert full legal name] will be removed as an Authorised Signatory to the BFS [insert account type/s and number/s]:
- c) The Authorised Signatory/ies for BFS [insert account type/s and number/s] will be:
  - i) [insert full legal name]
  - ii) [insert full legal name]
  - iii) [insert full legal name]

[signed by **Chair OR Secretary**]

\_\_\_\_\_  
Full Name  
Chair

\_\_\_\_\_  
Full Name  
Secretary

When opening new accounts or changing existing signatories, please attached a copy of your Church or Organisation's authorising Minutes.

### MORE INFORMATION

Call our BFS Client Service team on 1300 650 542 or visit [www.bfs.org.au](http://www.bfs.org.au)

**Baptist Financial Services Australia Ltd**  
**ABN 56 002 861 789 AFSL 311 062**  
**A delegated body of Australian Baptist Ministries**

August 2020

## Contact Us

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